

**JOINT MEETING OF THE FIRST 5 COMMISSION OF SAN DIEGO AND THE  
TECHNICAL AND PROFESSIONAL ADVISORY COMMITTEE (TPAC)**

January 12, 2009  
2:00 p.m. – 4:00 p.m.  
 County Administration Center  
 1600 Pacific Highway, Room 302-303  
 San Diego, CA 92101

**AGENDA**

ITEM	SUBJECT	PRESENTER
1	<b>Call to Order and Introductions</b>	<b>Chairwoman Jacob</b>
2 <b>Action</b>	<b>Approval of the Minutes from December 16, 2008</b> Supporting Document	<b>Chairwoman Jacob</b>
3	<b>Opportunity for Public Comments</b> For items not on the Agenda/ two minutes per speaker limit. ( <i>Request to Speak</i> slips for this and other items on the agenda must be submitted to Commission staff prior to the meeting being called to order.)	<b>Chairwoman Jacob</b>
4 <b>Action</b>	<b>Formation of the Consent Calendar</b>	<b>Executive Director Spiegel</b>
5 <b>Action</b>	<p><b>Innovative Grants: Recommendations for Award</b></p> <p><b>Overview:</b>                      On August 4, 2003, the Commission approved Policy CFC-010 for Innovative Grant Funds (Item 8). The intent of the Innovative Grant Fund is to encourage the development of new direct service approaches or techniques, or to replicate best practices that assist the physical, social, emotional, and/or cognitive development of children ages 0-5 and their families.</p> <p>The request before the Commission is to consider approving one innovative fund award being recommended by the Source Selection Committee for Innovative Projects. The award of up to \$44,000 would fund the REINS (Riding Emphasizing Individual Needs &amp; Strengths) organization's Occupational and Physical Therapist Program to provide an additional evaluation of children who are receiving therapeutic riding lessons to address disabilities such as Cerebral Palsy, Autism, Down Syndrome, and seizure disorders.</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none"> <li>1) Find that the proposed grant activity is consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development within the County and provides a public benefit.</li> </ol>	<p><b>Executive Director Spiegel</b></p> <p><b>Grace Young Contracts and School Readiness Manager</b></p>

	<p>2) Receive and approve the recommendation to award a contract to Riding Emphasizing Individual Needs &amp; Strengths (REINS). This 1-year innovative project will be implemented during two fiscal years, FY 2008-09 and FY 2009-10. Approving this recommendation also authorizes the County Auditor &amp; Controller to issue payments for this contract in both fiscal years.</p> <p>3) Authorize the Commission Executive Director or her designee to negotiate and execute the contract with REINS.</p> <p><b>Fiscal Impact:</b> Up to \$44,000 from the Innovative Grants line item in the Commission's approved budget for FY 2008-09. If these funds are awarded, the balance remaining in the Innovative Grant fund will be \$689,305.</p>	
<p style="text-align: center;"><b>6 Action</b></p>	<p><b>Annual Appointment of Commission Officers</b> Supporting Document</p> <p><b>Overview</b> Each year in January, the outgoing Chairperson appoints the new Commission member-at-large, who serves a 2-year term. This year, outgoing Chairman Cox reappointed Charlene Tressler to continue as a member of the First 5 Commission.</p> <p>In Section 7 of the Commission By-Laws it states that the member of the Board of Supervisors serving on the Commission shall also serve as the Chair of the Commission. In 2009, Supervisor Diane Jacob will chair the First 5 Commission of San Diego.</p> <p>Additionally, Section 7 requires the Commission to elect a Vice Chair and Secretary from its membership. The By-Laws state that the officers shall be nominated by the Commission Chair and shall be selected at the first meeting of the calendar year. A copy of the Commission's By-Laws is provided in the supporting materials for this item.</p> <p><b>Staff Recommendation</b></p> <ol style="list-style-type: none"> <li>1) Accept Chairwoman Jacob's nomination of Commissioner Carol Skiljan to serve as the Vice Chair of the Commission for the 2009 calendar year.</li> <li>2) Accept Chairwoman Jacob's nomination of Commissioner Charlene Tressler to serve as the Secretary of the Commission for the 2009 calendar year.</li> </ol> <p><b>Fiscal Impact:</b> None</p>	<p style="text-align: center;"><b>Executive Director Spiegel</b></p>
<p style="text-align: center;"><b>7 Action</b></p>	<p><b>Commission and TPAC 2009 Meeting Calendar</b> Supporting Document</p> <p><b>Overview</b> The 2009 Commission and TPAC Meeting Calendar is presented for review and approval. This year the Commission will meet in March, April, May, June, October, November and December. There are no Commission meetings scheduled for July, August, and September. Joint meetings with the TPAC are</p>	<p style="text-align: center;"><b>Executive Director Spiegel</b></p>

	<p>scheduled in May and October.</p> <p><b>Staff Recommendation</b> Approve the 2009 Commission and TPAC Meeting Calendar</p> <p>Fiscal Impact: <b>None.</b></p>	
8 <b>Presentation</b>	<p><b>2008 Year in Review and Recognition of Outgoing Commission and TPAC Members</b> Supporting Document</p> <p><b>Overview</b> Each year the Executive Director recognizes the accomplishments of the Commission, TPAC, and partners, and summarizes the ongoing and future work that is anticipated for the coming year.</p> <p><b>Staff Recommendation</b> None. For information only.</p> <p><b>Fiscal Impact:</b> None</p>	<b>Executive Director Spiegel</b>
9 <b>Presentation and Discussion</b>	<p><b>Strategic Planning</b> Supporting Documents</p> <p><b>Overview:</b> The Commission's current five-year strategic plan covers the period July 2004 – June 2009, and a new plan is currently being developed. The current planning process is led by a consultant team from MIG, Inc. and Altmayer Consulting, with significant input from staff and an advisory strategic planning team comprised of key stakeholders and experts in early childhood development. In today's presentation, Carolyn Verheyen and Andy Pendoley from MIG, Inc. will provide an overview of the work completed to date and describe the process for completing the Commission's new strategic plan. In addition, the MIG team will engage the Commission and TPAC in a discussion to inform the new strategic plan regarding how to address local needs in sustainable ways.</p> <p><b>Staff Recommendation and Fiscal Impact:</b> None.</p>	<p><b>Executive Director Spiegel</b></p> <p><b>Carolyn Verheyen, Andy Pendoley, MIG, Inc.</b></p>
10 <b>Information</b>	<p><b>Executive Director Monthly Report</b></p> <p><b>Overview</b> Update on the State Budget and Prop 10 Funds.</p> <p><b>Staff Recommendation</b> None. For information only.</p> <p><b>Fiscal Impact:</b> None.</p>	<b>Executive Director Spiegel</b>

<p style="text-align: center;"><b>11 Information</b></p>	<p><b>Commission Updates</b> Supporting documents</p> <p><b>Overview</b> This is a standing agenda item for the Executive Director to provide the Commission with pertinent updates on current projects, legislation, the State First 5 Commission and other matters involving county First 5 commissions. The Commission is also provided with a written status report of Commission activities in the agenda packet for this meeting.</p> <p><b>Staff Recommendation</b> None. For information only.</p> <p><b>Fiscal Impact:</b> None.</p>	<p style="text-align: center;"><b>Executive Director Spiegel</b></p>
<p style="text-align: center;">12</p>	<p><b>Future Agenda Items</b></p> <ul style="list-style-type: none"> <li>➤ Report on the National Children’s Study</li> <li>➤ Presentation on Preschool For All Demonstration Project</li> </ul>	<p style="text-align: center;"><b>Chairwoman Jacob</b></p>
<p style="text-align: center;">13</p>	<p><b>Adjournment</b></p>	<p style="text-align: center;"><b>Chairwoman Jacob</b></p>

*If you are planning to attend and need special accommodations, you must call Rosa Lemus at (619) 230-6460 at least three days in advance of the meeting.*

**NEXT COMMISSION MEETING**

**March 9, 2009**

**2:00 p.m. to 4:00 p.m.**

**1600 Pacific Highway, Room 302/303**

**San Diego, CA 92101**

**Public comment on specific agenda items is taken throughout the meeting at the conclusion of each agenda item.**

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