

## Draft Emerging Critical Needs Policy – TPAC and Staff Recommendations

Policy Section/Item	TPAC Comments/ Recommendations	Staff Comments/Recommendations	Proposed Revisions
<i>Policy Criteria</i>			
General	1) Instead of stating “applicants shall demonstrate how the project meets <b>all</b> of the following criteria” , consider identifying non-negotiable/ required vs. desired; or require applicants to meet some portion (i.e. 50% or 75%) of the criteria Suggested wording: “shall demonstrate how projects meets the following criteria”	1) Recommend designating “required criteria” and “desired criteria.”	Criteria section revised to indicate required and desired criteria.  “Policy Criteria” changed to “Funding Criteria”.
Criteria B - Compelling Community Need	1) Better define compelling community need – Clarify “need” to incorporate that need is resulting from economic downturn  2) Move to purpose statement	1) Modify criteria to clarify emerging need resulting from economic conditions  2) Expanding purpose statement not consistent with format of all Commission policies	Added “resulting from state and local economic conditions” to criteria.
Criteria A and E - Commission Vision; Strategic Plan Objectives and Outcomes	1) Combine A & E – as are stating the same thing  2) Change wording of E to “advances strategic goals” rather than “advances strategies and objectives”  3) Would the Commission fund a new need that is not addressed in strategic plan?	1) Recommend keeping separate, but with revisions to clarify what is required. 2) Recommend focus on measurably advancing one or more objectives of the strategic plan.  3) State statute does not permit Commission funding of projects that do not align with strategic plan	Wording of Criteria A modified to “Supports the Commission’s vision that ....” Wording of Criteria E modified to “Measurably advances one or more of the objectives of the ...Strategic Plan.

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Was Item D, now Item C - Demonstrate Need	<p>1) Reword so is less project specific to allow funding organizational infrastructure, not just service delivery.</p> <p>2) What if there is an urgent need that has not been previously funded or for which a project has not yet been developed ?</p>	<p>1) Commission priority is to fund direct services. Support for organizational infrastructure is not in strategic plan.</p> <p>2) Recommend adding wording regarding new need for which there is no other funding</p>	Criteria modified to include new emerging needs
Was Item F – now combined with E – Measurable Outcomes	Specify that measurable outcomes are needed	Combine with Criteria E and clarify that project must achieve one or more of the measurable outcomes in the strategic plan evaluation framework	Criteria E & F combined and wording modified to clarify link to objectives and outcome measures in the strategic plan
Was Item G – now Item A under Desired criteria – History of successful implementation	Constrains too much, may be a new need for which there is no history of successful implementation and achievement of goals	Make this a “desired” rather than “required” criteria	Changed to a desired rather than required criteria.
Was Item H now Item F under Required – Evidence Based Practices	Evidence based practice may not be feasible in all cases, especially if addressing a new need	Criteria provides for “proven practices” as well as “evidence based”.	Added footnote with definitions of evidence based practice and proven practice.
Was Item I – now Item B under Desired Leverage funds or resources	Broaden definition of resources	Include examples of types of community resources.	Added “community resources such as facilities, staffing, services, etc.”
Was Item K – Now Item C under Desired – Exit Strategy	Remove from criteria	Make this a “desired” rather than “required” criteria	Changed to a desired rather than required criteria.

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Item M – added Requested funds not more than 49% of operating budget		Standard Commission contracting policy	Added to required criteria.
<b><i>Eligibility Requirements</i></b>			
Ineligible Applicants or Projects	<p>Reconsider capital expenses, should be called capital expenditures rather than expense; clarify that equipment may be included; may want to specify “bricks &amp; mortar” projects are ineligible</p> <p>Combine the last two bullets - If they previously competed for the same area/project cannot use this method to re-apply for funding; add as a subcategory under the bullet “ the identical application cannot be presented again within a 12 month period”</p>	<p>Change “expenses” to “expenditures”, clarify that is not for new facilities, major equipment or and/or building renovation.</p> <p>Wording change to last bullet – “projects that were previously funded but not included in the current strategic plan”</p>	Merged eligibility requirements with funding criteria
Was Item B under Eligibility Requirements for Funding; Now Item D under Desired Criteria	Local Program - should be desired but not required; remove “and have an existing local service site”		Local program changed to desired rather than required, local service site removed from requirements.

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Was Item D under D under Eligibility Requirements, now is Item J and K under Required Criteria and Item E under Desired Criteria	Item D - Consider different requirements depending on the amount of funds requests; to allow for new agencies to apply	Separate Organization’s operational status from Fiscal Stability. Indicate 3 years operational status required vs desired depending on dollar amount.	Operational for a minimum of 3 years required for awards of \$500,000 or more.
<b><i>Process &amp; Procedures</i></b>			
General	Consider making this an invitation only process – staff to seek out and invite applicants, and assist them with application	Commission must follow County procedures which do not permit this type of process.	
SSC membership	Source Selection Committee to consist of same members for a minimum of one year and maximum of 3 years.	Add “maximum of 3 years”	
Funding periods	Limit funding to 1 year with option years; build in adequate timeframe for reporting to staff to inform assessment of ongoing need and whether or not to recommend exercising option years	Indicate applications are for one year with two additional option years.	
Use of Funds	<p>1) Add Budget Guidelines, what is allowable, not allowable</p> <p>2) Would bridge funding be available through this process, to meet immediate cash needs while waiting for anticipated funds from other sources?</p> <p>3) Would First 5 use these funds to contribute to a pool with other funders?</p>	<p>1) Standard budget guidelines to be included in the application.</p> <p>2) &amp; 3) Policy does not preclude bridge funding or pooling funds with other contributors</p>	