



**First 5 Commission of San Diego**  
**FY 2010-11 Operating Budget**  
**DRAFT - Commission First Review**

Item 10 - 2

Description		Requested FY 2010-11 Budget	Prior-Year Encumbrances for FY 2010-11	FY 2010-11 Operating Budget (= B + C)	Budget Notes
7	Salaries & Benefits	\$ 2,086,068		\$2,086,068	19 FTE & 1.7 Part-Time FTE
8	HHSA Burden	312,910		\$312,910	Overhead charge (15% of labor)
9	<b>Total labor costs per IA</b>	<b>2,398,979</b>		<b>\$2,398,979</b>	
11					
12	<b>Services &amp; Supplies</b>				
13	Cellular Phone Use	3,156		3,156	Cell phone service
14	Other Insurance	8,622		8,622	Prop10 Insurance
15	Memberships	46,951		46,951	State Assoc. & others
16	Transit Saver Pass	500		500	Bus passes
17	Office Expense	25,000		25,000	Consumable supplies
18	Postage	7,000		7,000	Postage / delivery services
19	Printing	20,000		20,000	Various printing services
20	Special Expenses	70,000		70,000	Community Education
21	Inter-departmental	30,000		30,000	County Counsel
22	Specialized Services Contracts	1,352,495	396,034	1,748,529	Evaluation , Specialists, Planning
23	Rents & Leases Copy Equipment	10,412		10,412	Copy machine lease
24	Postage Meter Rental	884		884	Postage meter rental
25	Rents & Leases Structures	190,218		190,218	Office lease
26	Books and Subscriptions	1,000		1,000	Resource library
27	Minor Equipment	3,000		3,000	Office chairs, desks & other equip.
28	Out of County Travel/Transp/Lodging	14,025		14,025	Meetings & trainings
29	Non-travel & In-County Travel	5,000		5,000	Local community meetings
30	Employee Auto	5,795		5,795	Mileage reimbursement
31	Out of County Training/Registration	7,719		7,719	Training registration
32	Gas & Electricity	11,794		11,794	Utilities
33	Purchasing ISF - (Not Merchandise)	36,000		36,000	Procurement services
34	Fac. Mgmt.- Real Prop ISF	5,269		5,269	Services for building lease
35	Network Services IT ISF	53,816		53,816	Phone/voice mail, network services
36	Data Center Services IT ISF	3,145		3,145	Email service
37	Desktop Computing	38,771		38,771	PC's & printers / chargeback
38	Catalog Items	2,500		2,500	IT products
39	<b>Total Services and Supplies</b>	<b>\$ 1,953,072</b>	<b>\$ 396,034</b>	<b>\$2,349,106</b>	
40					
41	<b>Total Operating Expenses</b>	<b>\$ 4,352,050</b>	<b>\$ 396,034</b>	<b>\$4,748,084</b>	
42					
43	<b>Contributions to Community Projects</b>	<b>\$ 48,082,018</b>	<b>\$ 21,564,426</b>	<b>\$69,646,444</b>	Per Approved 5-Year Program Allocation Plan
44					
45	<b>TOTAL Operating Budget</b>	<b>\$ 52,434,068</b>	<b>\$ 21,960,460</b>	<b>\$74,394,528</b>	
46					
47	Detail follows on Pages 2 – 3		Note: Excludes encumbrances for future years		
48					
49	<b>Admin Rate = <u>Operating Expenses (less Evaluation) = F41: \$4,748,084 - (H95: \$1,111,034 + H97: \$285,000)</u></b> <b>Total Operating Budget</b>				<b>PROJECTED ADMIN RATE: 4.51%</b>
50					
51					
52	<b>REVENUE</b>				
53	Prop 10			\$32,841,220	Based on 10-Year Plan
54	School Readiness			2,009,500	State match of 50%
55	Power of Preschool			1,228,600	State match based on expenses
56	The California Endowment Grant Award			652,712	Fluoridation (capital and O&M)
57	Transfer from Sustainability Fund			37,662,496	Transfer from Sustainability Fund
58	<b>TOTAL REVENUE</b>			<b>\$74,394,528</b>	

Every child in San Diego County will enter school physically, mentally, socially, and developmentally ready to learn.

	A	B	C	D	E	F	G	H
60	<b>Budget Expense Detail by Line Item</b>							
61								<i>Total Budget</i>
62	<b>52995 Internal Agreement</b>	19 FTE's (2.4% increase for COLA and other benefits)					\$	1,985,354
63	<b>(Salaries &amp; Benefits paid to</b>	Retirees (3 = 1.1 FTE) & student worker (1 = 0.6 FTE) (2.4% increase for COLA and other benefits)					\$	100,714
64	<b>County of San Diego - HHSa)</b>	Burden (15%)					\$	312,910
65		No change in positions; does not include projected savings of \$95,000 from FY 09-10					\$	<b>2,398,979</b>
66								
67	<b>52068 Cellular Phone Use</b>	Service for 2 cell phones, 2 Blackberries and 2 broadband cards (Same as prior year)					\$	<b>3,156</b>
68								
69	<b>52132 Other Insurance</b>	Crime Bond Insurance					\$	923
70		Special Liability Insurance					\$	6,871
71		Special Property Insurance					\$	828
72		All insurance adjusted 2.5% from prior year amount for inflation					\$	<b>8,622</b>
73								
74	<b>52270 Memberships</b>	Prop 10 State Association (35.8% increase from prior year)					\$	39,263
75		Grantmakers (Reduced 2.4% from prior year)					\$	7,688
76		(Increased 27.6% from prior year)					\$	<b>46,951</b>
77								
78	<b>52302 Transit Saver Pass</b>	(Same as prior year)					\$	<b>500</b>
79								
80	<b>52330 Office Expense</b>	Office supplies & products (Same as prior year)					\$	<b>25,000</b>
81								
82	<b>52332 Postage</b>	Postage and courier services (Reduced 30.0% from prior year)					\$	<b>7,000</b>
83								
84	<b>52334 Printing</b>	Printing services for brochures, reports, forms (Same as prior year)					\$	<b>20,000</b>
85								
86	<b>52370 Special Expenses</b>	Community Events & Sponsorships (Same as prior year)					\$	40,000
87		First 5 Regional Projects - So. California Alliance for Learning and Results (SCALAR) (Same as prior year)					\$	30,000
88		(Same as prior year)					\$	<b>70,000</b>
89								
90	<b>52374 Inter-Departmental</b>	County Counsel services (Same as prior year)					\$	<b>30,000</b>
91								
92	<b>52432 Specialized Services</b>		<i>Previously Encumbered</i>		<i>Requested</i>		<i>Total</i>	
93	<b>Contracts</b>		<i>for FY 2010-11</i>		<i>FY 2010-11 Budget</i>		<i>FY 2010-11 Budget</i>	
94								
95	Evaluation	(Same as prior year)	\$ 111,034		\$ 1,000,000		\$ 1,111,034	
96		Includes CMEDS Database Management						
97	Contract Management and Evaluation Data System (CMEDS) Database Provider	(Increased 8.7% from prior year)	\$ 285,000		\$ -		\$ 285,000	
98	Annual Audit	(Increased 26.0% from prior year)	\$ -		\$ 22,495		\$ 22,495	
99	Parent & Public Education Coordination	(Reduced 20.0% from prior year)	\$ -		\$ 120,000		\$ 120,000	
100		<i>Estimated cost per contract retainer</i>						
101		Professional services for implementation of targeted parent and community education campaigns that connect children to needed services and promote family practices that improve children's health and development, reducing the need for direct services. Focus of campaigns will be on 1) Oral Health; and 2) Positive Parenting.						
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108								
109	Preschool for All Coordination	(New line item)	\$ -		\$ 75,000		\$ 75,000	
110		<i>Estimate 35 hrs/wk for 25 wks @ \$90/hr</i>						
111		Provide funding for the services of a national early care education expert to assist in the development and design of a best practice, outcome-based scope of work for the PFA procurement to be issued in mid-2010-11.						
112								
113								
114								
115								
116	Leveraging Coordination	(New line item)	\$ -		\$ 75,000		\$ 75,000	
117		<i>Estimate 25hrs/wk for 45 wks @ \$65/hr</i>						
118		Professional services to provide support for the Commission's leveraging efforts. Staff lack the expertise to lead a major effort to leverage First 5 funds. It is anticipated that the funds brought in through leveraging will be greater than this cost.						
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120								
121								
122								
123								
124	Web-based Parent Development Services	(Same as prior year)	\$ -		\$ 60,000		\$ 60,000	
125		<i>Estimate 25 hrs/wk for 50 wks @ \$50/hr</i>						
126		Development and implementation of web-based parent education and parent development resources.						
127								
128								
129	<b>Total:</b>	(Increased 5.3% from prior year)	\$ 396,034		\$ 1,352,495		\$ <b>1,748,529</b>	
130								

	A	B	C	D	E	F	H
131							
132	<b>52504 Rent/Lease Copy Equip.</b>	Two copiers @ \$601 per month and \$3,200 for copies (Increased 23.0% prior year)				\$	<b>10,412</b>
133							
134	<b>52506 Postage Meter Rental</b>	\$221 per quarter (Reduced 27.9% from prior year)				\$	<b>884</b>
135							
136	<b>52530 Rent/ Lease Structure</b>	\$15,851.50 per month for 12 months - per lease agreemen				\$	<b>190,218</b>
137							
138	<b>52560 Books and Subscriptions</b>	For staff resource center in professional literature (Same as prior year)				\$	<b>1,000</b>
139							
140	<b>52566 Minor Equipment</b>	Office equipment, chairs, desks etc. (Reduced 40.0% from prior year)				\$	<b>3,000</b>
141							
142	<b>52608 Out of County Travel</b>	Required travel for state-matched programs, state association, and regional meetings. (Reduced 6.5% from prior year)				\$	<b>14,025</b>
143							
144							
145	<b>52610 Non-travel/In County</b>	Local meetings (provider & SSC), trainings, conferences & symposia(Same as prior year)				\$	<b>5,000</b>
146							
147	<b>52612 Employee Auto</b>	Program and Fiscal site visits (mileage at the IRS rate of 50¢ per mile) (Reduced 9.1% from prior year)				\$	<b>5,795</b>
148							
149							
150	<b>52622 Out of County Training &amp; Registration</b>	State & regional association meetings and conferences (Reduced 7.0% from prior year)				\$	<b>7,719</b>
151							
152							
153	<b>52672 Gas/Electricity</b>	Increased 2.5% from prior year for inflation				\$	<b>11,794</b>
154							
155	<b>52704 Purchasing ISF</b>	Anticipate 6 RFP's for Strategic Plan initiatives (Reduced 10.0% from prior year)				\$	<b>36,000</b>
156							
157							
158	<b>52710 Fac. Mgmt / Real Prop ISF</b>	Costs determined by General Services (2.77% of lease total)				\$	<b>5,269</b>
159							
160	<b>52721 Network Services ISF</b>	Phone, voicemail, data jacks & network services (Reduced 9.2% from prior year)				\$	<b>53,816</b>
161							
162							
163	<b>52723 Data Center Services IT ISF</b>	Email services (Reduced 17.2% from prior year)				\$	<b>3,145</b>
164							
165	<b>52732 Desktop Services</b>	Rental and repair of 22 PCs, 3 laptops, and printers (Increased 1.4% from prior year)				\$	<b>38,771</b>
166							
167	<b>52750 Catalog Items</b>	Upgrades - hardware, software and wireless networking (Same as prior year)				\$	<b>2,500</b>
168							
169	<b>53664 Contributions to Community Projects</b>			<i>Previously Encumbered for FY 2010-11</i>	<i>Requested FY 2010-11 Budget</i>		<i>Total FY 2010-11 Budget</i>
170							
171							
172	<b>HEALTH</b>	Healthy Development			\$	13,000,000	\$ 13,000,000
173	<b>\$20,765,336</b>	KidSTART			\$	1,200,000	\$ 1,200,000
174		Oral Health			\$	2,600,000	\$ 2,600,000
175		Smoking Cessation			\$	400,000	\$ 400,000
176		Community Water Fluoridation:	\$	1,300,000			\$ 1,300,000
177		-Re-budgeted from FY 09-10:					
178		-Capital costs			\$	1,962,613	\$ 1,962,613
179		-Other expenses (consultants)			\$	172,723	\$ 172,723
180		Projected roll-over encumbrances	\$	130,000			\$ 130,000
181							
182	<b>LEARNING</b>	Preschool for All	\$	6,472,218	\$	7,927,782	\$ 14,400,000
183	<b>\$19,883,013</b>	School Readiness			\$	4,818,900	\$ 4,818,900
184		Projected roll-over encumbrances	\$	664,113			\$ 664,113
185							
186	<b>COMMUNITY</b>	Information & Referral			\$	800,000	\$ 800,000
187	<b>\$1,300,000</b>	Parent & Public Education	\$	-	\$	500,000	\$ 500,000
188							
189	<b>FAMILY</b>	Targeted Home Visiting			\$	6,200,000	\$ 6,200,000
190	<b>\$9,881,792</b>	Kit for New Parents			\$	500,000	\$ 500,000
191		Projected roll-over encumbrances	\$	3,181,792			\$ 3,181,792
192							
193	<b>EMERGING / CRITICAL NEEDS</b>	Emerging / Critical Needs	\$	1,250,000	\$	8,000,000	\$ 9,250,000
194	<b>\$9,250,000</b>						
195							
196	<b>CAPITAL PROJECTS</b>	Capital Projects (all roll-over encumbrances)	\$	8,566,303			\$ 8,566,303
197	<b>\$8,566,303</b>						
198							
199	<b>Total:</b>		\$	21,564,426	\$	48,082,018	\$ 69,646,444