

<p><b>1 Action</b></p>	<p><b>Sunset Review of Policies</b> Supporting Documents</p> <p><b>Overview</b> In accordance with the sunset review date, Commission staff has reviewed five policies and are recommending only minor changes to each policy.</p> <p><b>Commission Funding Process F5C-003:</b> There are minor language changes to this policy.</p> <p><b>Executive Director Signatory Authority F5C-008 :</b> There are minor language changes to this policy.</p> <p><b>Guidelines for Authorizing Research Using Commission Resources F5C-019:</b> There are minor language changes to this policy.</p> <p><b>Guidelines for Human Subjects Protection and Data Security for Research and Evaluation Activities F5C-020:</b> There are minor language changes to this policy to include the process for verbal consent and to address data storage devices.</p> <p><b>Contract Extensions F5C-021 :</b> There are minor language changes to this policy.</p> <p><b>Staff Recommendation:</b></p> <ol style="list-style-type: none"> <li>1) Adopt the Commission Policies on: Commission Funding Process F5C-003, Executive Director Signatory Authority F5C-008, Guidelines for Authorizing Research Using Commission Resources F5C-019, Guidelines for Human Subject Protection and Data Security for Research and Evaluation Activities F5C-020, and Contract Extensions F5C-021.</li> <li>2) Set the sunset date of June 2012 for each policy.</li> </ol> <p><b>Fiscal Impact</b> None</p>	<p><b>Chairwoman Jacob</b></p> <p><b>Martin Cherry Operations Manager</b></p>
----------------------------	--	---