



First 5 Commission of San Diego
FY 2010-11 Operating Budget
DRAFT - Commission Second Review

Item 1 - 1

Description		Requested FY 2010-11 Budget	Prior-Year Encumbrances for FY 2010-11	FY 2010-11 Operating Budget (= B + C)	Budget Notes
7	Salaries & Benefits	\$ 2,086,068		\$2,086,068	19 FTE & 1.7 Part-Time FTE
8	HHSA Burden	312,910		\$312,910	Overhead charge (15% of labor)
9	Total labor costs per IA	2,398,979		\$2,398,979	
11					
12	Services & Supplies				
13	Cellular Phone Use	3,156		3,156	Cell phone service
14	Insurance	8,622		8,622	Prop10 Insurance
15	Memberships	46,951		46,951	State Assoc. & others
16	Transit Saver Pass	500		500	Bus passes
17	Office Expense	25,000		25,000	Consumable supplies
18	Postage	7,000		7,000	Postage / delivery services
19	Printing	20,000		20,000	Various printing services
20	Special Expenses	70,000		70,000	Community Education
21	County Counsel	30,000		30,000	County Counsel
22	Specialized Services Contracts	1,352,495	396,034	1,748,529	Evaluation , Specialists, Planning
23	Copy Equipment Rental	10,412		10,412	Copy machine lease
24	Postage Meter Rental	884		884	Postage meter rental
25	Rents & Leases Structures	190,218		190,218	Office lease
26	Books and Subscriptions	1,000		1,000	Resource library
27	Minor Equipment	3,000		3,000	Office chairs, desks & other equip.
28	Out of County Travel/Transp/Lodging	14,025		14,025	Meetings & trainings
29	In-County Training/Registration	5,000		5,000	Local community meetings
30	Staff Mileage	5,795		5,795	Mileage reimbursement
31	Out of County Training/Registration	7,719		7,719	Training registration
32	Utilities	11,794		11,794	Gas & Electricity
33	Purchasing & Contracting	36,000		36,000	Procurement services
34	Facilities Mgmt. (General Services)	5,269		5,269	Services for building lease
35	Network Services (IT contract)	53,816		53,816	Phone/voice mail, network services
36	Data Center Services (IT contract)	3,145		3,145	Email service
37	Desktop Computing (IT contract)	38,771		38,771	PC's & printers / chargeback
38	Catalog Items (IT contract)	2,500		2,500	IT products
39	Total Services and Supplies	\$ 1,953,072	\$ 396,034	\$2,349,106	
40					
41	Total Operating Expenses	\$ 4,352,050	\$ 396,034	\$4,748,084	
42					
43	Contributions to Community Projects	\$ 48,082,018	\$ 21,564,426	\$69,646,444	Per Approved 5-Year Program Allocation Plan
44					
45	TOTAL Operating Budget	\$ 52,434,068	\$ 21,960,460	\$74,394,528	
46					
47	Detail follows on Pages 2 – 3		Note: Excludes encumbrances for future years		
48					
49	Admin Rate = <u>Operating Expenses (less Evaluation) = F41: \$4,748,084 - (H95: \$1,111,034 + H97: \$285,000)</u> Total Operating Budget				PROJECTED ADMIN RATE: 4.51%
50					
51					
52	REVENUE				
53	Prop 10			\$32,841,220	Based on 10-Year Plan
54	School Readiness			2,009,500	State match of 50%
55	Power of Preschool			1,228,600	State match based on expenses
56	The California Endowment Grant Award			652,712	Fluoridation (capital and O&M)
57	Transfer from Sustainability Fund			37,662,496	Transfer from Sustainability Fund
58	TOTAL REVENUE			\$74,394,528	

Every child in San Diego County will enter school physically, mentally, socially, and developmentally ready to learn.

	A	B	C	D	E	F	G	H
60	Budget Expense Detail by Line Item							
61								<i>Total Budget</i>
62	52995 Internal Agreement	19 FTE's (2.4% increase for COLA and other benefits)				\$		1,985,354
63	(Salaries & Benefits paid to	Retirees (3 = 1.1 FTE) & student worker (1 = 0.6 FTE) (2.4% increase for COLA and other benefits)				\$		100,714
64	County of San Diego - HHSa)	Burden (15%)				\$		312,910
65		No change in positions; does not include projected savings of \$95,000 from FY 09-10				\$		2,398,979
66								
67	52068 Cellular Phone Use	Service for 2 cell phones, 2 Blackberries and 2 broadband cards (Same as prior year)				\$		3,156
68								
69	52132 Insurance	Crime Bond Insurance				\$		923
70		Special Liability Insurance				\$		6,871
71		Special Property Insurance				\$		828
72		All insurance adjusted 2.5% from prior year amount for inflation				\$		8,622
73								
74	52270 Memberships	Prop 10 State Association (35.8% increase from prior year)				\$		39,263
75		Grantmakers (Reduced 2.4% from prior year)				\$		7,688
76		(Increased 27.6% from prior year)				\$		46,951
77								
78	52302 Transit Saver Pass	(Same as prior year)				\$		500
79								
80	52330 Office Expense	Office supplies & products (Same as prior year)				\$		25,000
81								
82	52332 Postage	Postage and courier services (Reduced 30.0% from prior year)				\$		7,000
83								
84	52334 Printing	Printing services for brochures, reports, forms (Same as prior year)				\$		20,000
85								
86	52370 Special Expenses	Community Events & Sponsorships (Same as prior year)				\$		40,000
87		First 5 Regional Projects - So. California Alliance for Learning and Results (SCALAR) (Same as prior year)				\$		30,000
88		(Same as prior year)				\$		70,000
89								
90	52374 County Counsel	County Counsel services (Same as prior year)				\$		30,000
91								
92	52432 Specialized Services		<i>Previously Encumbered</i>		<i>Requested</i>		<i>Total</i>	
93	Contracts		<i>for FY 2010-11</i>		<i>FY 2010-11 Budget</i>		<i>FY 2010-11 Budget</i>	
94								
95	Evaluation	(Same as prior year)	\$ 111,034		\$ 1,000,000		\$ 1,111,034	
96		Includes CMEDS Database Management						
97	Contract Management and Evaluation Data System (CMEDS) Database Provider	(Increased 8.7% from prior year)	\$ 285,000		\$ -		\$ 285,000	
98	Annual Audit	(Increased 26.0% from prior year)	\$ -		\$ 22,495		\$ 22,495	
99	Parent & Public Education Coordination	(Reduced 20.0% from prior year)	\$ -		\$ 120,000		\$ 120,000	
100		<i>Estimated cost per contract retainer</i>						
101		Professional services for implementation of targeted parent and community education campaigns that connect children to needed services and promote family practices that improve children's health and development, reducing the need for direct services. Focus of campaigns will be on 1) Oral Health; and 2) Positive Parenting.						
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108								
109	Preschool for All Coordination	(New line item)	\$ -		\$ 75,000		\$ 75,000	
110		<i>Estimate 35 hrs/wk for 25 wks @ \$90/hr</i>						
111		Provide funding for the services of a national early care education expert to assist in the development and design of a best practice, outcome-based scope of work for the PFA procurement to be issued in mid-2010-11.						
112								
113								
114								
115								
116	Leveraging Coordination	(New line item)	\$ -		\$ 75,000		\$ 75,000	
117		<i>Estimate 25hrs/wk for 45 wks @ \$65/hr</i>						
118		Professional services to provide support for the Commission's leveraging efforts. Staff lack the expertise to lead a major effort to leverage First 5 funds. It is anticipated that the funds brought in through leveraging will be greater than this cost.						
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121								
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124	Web-based Parent Development Services	(Same as prior year)	\$ -		\$ 60,000		\$ 60,000	
125		<i>Estimate 25 hrs/wk for 50 wks @ \$50/hr</i>						
126		Development and implementation of web-based parent education and parent development resources.						
127								
128								
129	Total:	(Increased 5.3% from prior year)	\$ 396,034		\$ 1,352,495		\$ 1,748,529	
130								

	A	B	C	D	E	F	H
131							
132	52504 Copy Equipment Rental	Two copiers @ \$601 per month and \$3,200 for copies (Increased 23.0% prior year)				\$	10,412
133							
134	52506 Postage Meter Rental	\$221 per quarter (Reduced 27.9% from prior year)				\$	884
135							
136	52530 Rent/ Lease Structure	\$15,851.50 per month for 12 months - per lease agreemen				\$	190,218
137							
138	52560 Books and Subscriptions	For staff resource center in professional literature (Same as prior year)				\$	1,000
139							
140	52566 Minor Equipment	Office equipment, chairs, desks etc. (Reduced 40.0% from prior year)				\$	3,000
141							
142	52608 Out of County Travel	Required travel for state-matched programs, state association, and regional meetings. (Reduced 6.5% from prior year)				\$	14,025
143							
144							
145	52610 In-County Training/Reg	Local meetings (provider & SSC), trainings, conferences & symposia(Same as prior year)				\$	5,000
146							
147	52612 Staff Mileage	Program and Fiscal site visits (mileage at the IRS rate of 50¢ per mile) (Reduced 9.1% from prior year)				\$	5,795
148							
149							
150	52622 Out of County Training & Registration	State & regional association meetings and conferences (Reduced 7.0% from prior year)				\$	7,719
151							
152							
153	52672 Utilities	Gas & electricity (Increased 2.5% from prior year for inflation)				\$	11,794
154							
155	52704 Purchasing & Contracting	Anticipate 6 RFP's for Strategic Plan initiatives (Reduced 10.0% from prior year)				\$	36,000
156							
157							
158	52710 Facilities Mgmt (Gen. Services)	Costs determined by General Services (2.77% of lease total)				\$	5,269
159							
160	52721 Network Services	IT contract; Phone, voicemail, data jacks & network services (Reduced 9.2% from prior year)				\$	53,816
161							
162							
163	52723 Data Center Services	IT contract; Email services (Reduced 17.2% from prior year)				\$	3,145
164							
165	52732 Desktop Services	IT contract; Rental and repair of 22 PCs, 3 laptops, and printers (Increased 1.4% from prior year)				\$	38,771
166							
167	52750 Catalog Items	IT contract; Upgrades - hardware, software and wireless networking (Same as prior year)				\$	2,500
168							
169	53664 Contributions to Community Projects			<i>Previously Encumbered for FY 2010-11</i>		<i>Requested FY 2010-11 Budget</i>	<i>Total FY 2010-11 Budget</i>
170							
171							
172	HEALTH	Healthy Development			\$	13,000,000	\$ 13,000,000
173	\$20,765,336	KidSTART			\$	1,200,000	\$ 1,200,000
174		Oral Health			\$	2,600,000	\$ 2,600,000
175		Smoking Cessation			\$	400,000	\$ 400,000
176		Community Water Fluoridation:	\$	1,300,000			\$ 1,300,000
177		-Re-budgeted from FY 09-10:					
178		-Capital costs			\$	1,962,613	\$ 1,962,613
179		-Other expenses (consultants)			\$	172,723	\$ 172,723
180		Projected roll-over encumbrances	\$	130,000			\$ 130,000
181							
182	LEARNING	Preschool for All	\$	6,472,218	\$	7,927,782	\$ 14,400,000
183	\$19,883,013	School Readiness			\$	4,818,900	\$ 4,818,900
184		Projected roll-over encumbrances	\$	664,113			\$ 664,113
185							
186	COMMUNITY	Information & Referral			\$	800,000	\$ 800,000
187	\$1,300,000	Parent & Public Education	\$	-	\$	500,000	\$ 500,000
188							
189	FAMILY	Targeted Home Visiting			\$	6,200,000	\$ 6,200,000
190	\$9,881,792	Kit for New Parents			\$	500,000	\$ 500,000
191		Projected roll-over encumbrances	\$	3,181,792			\$ 3,181,792
192							
193	EMERGING / CRITICAL NEEDS	Emerging / Critical Needs	\$	1,250,000	\$	8,000,000	\$ 9,250,000
194	\$9,250,000						
195							
196	CAPITAL PROJECTS	Capital Projects (all roll-over encumbrances)	\$	8,566,303			\$ 8,566,303
197	\$8,566,303						
198							
199	Total:		\$	21,564,426	\$	48,082,018	\$ 69,646,444