

**First 5 Commission of San Diego  
FY 2009-10 Budget**

**ITEM 7-1**

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**\*DRAFT\***

Description		FY 2008-09 Budget	FY 2008-09 YTD Forecast	Variance	Proposed FY 2009-10 Budget	Budget Notes	
7	Salaries & Benefits	\$ 2,080,904	\$ 2,041,457	\$ 39,447	2,133,262	19 FTE & 2.2 Part-Time FTE	
8	San Diego County Overhead	312,136	\$ 306,219	\$ 5,917	319,989	15% of labor	
9	<b>Total labor costs per IA</b>	<b>\$ 2,393,040</b>	<b>\$ 2,347,676</b>	<b>\$ 45,364</b>	<b>2,453,251</b>		
11	<b>Services &amp; Supplies</b>	Budget	Prior-Year Encumbrance				
13	Temp Services	\$ 10,000	\$ 5,000	\$ 5,000	10,000	Temporary clerical support	
14	Cellular Phone Use	3,780	596	\$ 3,184	3,780	Cell phone service	
15	Other Insurance	10,222	9,894	\$ 328	10,556	Prop10 Insurance	
16	Memberships	38,790	35,626	\$ 3,164	38,790	State Assoc. & others	
17	Transit Saver Pass	500	598	\$ (98)	700	Bus passes	
18	Office Expense	30,000	26,726	\$ 3,274	27,000	Consumable supplies	
19	Postage	7,000	5,087	\$ 1,913	7,000	Postage / delivery services	
20	Printing	30,000	30,000	\$ -	20,000	Various printing services	
21	Special Expenses	44,000	42,250	\$ 1,750	44,000	Comm. outreach items / MSW Intern	
22	Inter-departmental	60,000	25,049	\$ 34,951	40,000	County Counsel	
23	Specialized Services Contracts	3,559,342	219,351	3,775,543	\$ 3,150	572,500	Evaluation, Specialists, Planning
24	Rents & Leases Copy Equipment	8,462	6,227	\$ 2,235	8,462	Copy machine lease	
25	Postage Meter Rental	1,196	1,196	\$ -	1,238	Postage meter rental	
26	Rents & Leases Structures	179,523	173,645	\$ 5,878	190,218	Office lease	
27	Books and Publications	5,000	5,000	\$ -	2,000	Resource library	
28	Minor Equipment	76,500	76,500	\$ -	15,000	Office chairs, desks & other equip.	
29	Out of Cnty Travel/Transp/Lodging	18,000	16,414	\$ 1,586	16,000	Meetings & trainings	
30	Non-travel & In-County Travel	28,000	18,451	\$ 9,549	28,000	Local community meetings	
31	Employee Auto	7,500	5,242	\$ 2,258	5,500	Mileage reimbursement	
32	Out of County Training/Registration	10,000	8,851	\$ 1,149	10,000	Training registration	
33	Gas & Electricity	11,225	9,030	\$ 2,195	11,618	Utilities	
34	Purchasing ISF - (Not Merchandise)	60,000	21,471	\$ 38,529	40,000	Procurement services	
35	Fac. Mgmt.- Real Prop ISF	4,973	4,973	\$ -	5,269	Services for building lease	
36	Network Services IT ISF	57,805	46,289	\$ 11,516	65,625	Phone/voice mail, network services	
37	Data Center Services IT ISF	4,062	3,743	\$ 319	4,062	Email service	
38	Desktop Computing	44,312	43,600	\$ 712	44,312	PC's & printers / chargeback	
39	Catalog Items	5,000	5,000	\$ -	3,000	IT products	
40	<b>Total Services and Supplies</b>	<b>\$ 4,534,543</b>	<b>\$ 4,621,352</b>	<b>\$ 4,402,001</b>	<b>\$ 132,542</b>	<b>\$1,224,630</b>	
42	<b>Total Operating Expenses</b>	<b>\$ 6,927,583</b>	<b>\$ 4,621,352</b>	<b>\$ 6,749,677</b>	<b>\$ 177,906</b>	<b>\$3,677,881</b>	
44	<b>Contributions to Community Projects</b>	<b>\$ 111,902,987</b>	<b>\$24,665,662</b>	<b>\$ 136,466,403</b>	<b>\$ 102,246</b>	<b>\$13,848,658</b>	
46	<b>TOTAL Requested Appropriations</b>	<b>\$ 118,830,570</b>	<b>\$24,885,013</b>	<b>\$ 143,216,080</b>	<b>\$ 499,503</b>	<b>\$17,526,539</b>	<b>Total Expenses</b>
48	<b>Additional Expenses for Operating Budget</b>	<b>Prior-Year Encumbrances</b>	<b>Previously Allocated for FY 2009-10</b>	<b>Total Additional Expenses for Operating Budget</b>	<b>Total Operating Budget **Estimated**</b>		
49	Specialized Services Contracts - Acct. 52432	Figures will be available after FY 08-09 year-end close	\$ 1,488,894	\$1,488,894	\$5,166,775		
50	Contributions to Community Projects - Acct. 53664		\$ 46,764,122	\$46,764,122	\$60,612,780		
51			\$ 48,253,016	\$48,253,016	\$65,779,555		
53	<b>TOTAL OPERATING BUDGET FY2009-10</b>			<b>**Estimated**</b>	<b>\$65,779,555</b>		
55	<b>Detail follows on Pages 2 and 3.</b>						
56	<b>Admin Rate = Operating Expenses (less Evaluation) = J49: \$5,166,775 - (H104: \$1,111,033 + H122: \$227,861 + J122: \$34,380) Total Operating Budget J53: \$65,779,555</b>					<b>ESTIMATED ADMIN RATE: 5.77%</b>	
58	<b>REVENUE</b>						
59	Prop 10	34,699,200	\$ 35,914,987	\$1,215,787	35,107,500	Based on 10-Year Plan	
60	School Readiness	2,927,000	3,049,346	122,346	2,927,000	State match of 50%	
61	SD Cares	400,000	387,394	(12,606)	600,000	State match of 20%	
62	Special Needs Demo Match	250,000	250,000	0	125,000	State match of 50%	
63	Power of Preschool	100,000	1,060,515	960,515	100,000	State match based on spaces	
64	California Endowment Grant Award	640,000	-	(640,000)	360,000	For Fluoridation expenses	
65	Transfer from Sustainability Fund	79,626,708	79,626,708	0	0	Transfer from Sustainability Fund	
66	<b>TOTAL REVENUE</b>	<b>\$ 118,642,908</b>	<b>\$ 120,288,950</b>	<b>\$1,646,042</b>	<b>\$39,219,500</b>		

	A	B	C	D	E	F	G	H	J	
68	Page 2 of 3									
69	<b>Budget Expense Detail by line item</b>									
70	<i>Amount</i>									
71	<b>52010 Temp Services</b>	Temporary secretarial support. - 8 weeks @ avg. \$1,250 per week	(Same as prior year)	\$						<b>10,000</b>
72										
73										
74	<b>52068 Cellular Phone Use</b>	Service for 3 cell phones, 2 blackberries and 3 laptop cards	(Same as prior year)	\$						<b>3,780</b>
75										
76	<b>52132 Other Insurance</b>	Crime Bond Insurance		\$						2,795
77		Special Liability Insurance		\$						7,072
78		Special Property Insurance		\$						689
79		All insurance adjusted 3.5% from prior year amount for inflation		\$						<b>10,556</b>
80										
81	<b>52270 Memberships</b>	Prop 10 State Association	(Same as prior year)	\$						28,915
82		Grantmakers	(Same as prior year)	\$						7,875
83		Other memberships	(Same as prior year)	\$						2,000
84				\$						<b>38,790</b>
85										
86	<b>52302 Transit Saver Pass</b>	Increased prior year amount by \$200 to reflect anticipated expenses		\$						<b>700</b>
87										
88	<b>52330 Office Expense</b>	Consumable supplies - Reduced 10% from prior year		\$						<b>27,000</b>
89										
90	<b>52332 Postage</b>			\$						<b>7,000</b>
91										
92	<b>52334 Printing</b>	Brochures, Reports, Forms - Reduced prior year amount by \$10,000		\$						<b>20,000</b>
93										
94	<b>52370 Special Expenses</b>	Community Outreach Items	(Same as prior year)	\$						20,000
95		Graduate Student Intern	(Same as prior year)	\$						4,000
96		Unanticipated Costs	(Same as prior year)	\$						20,000
97				\$						<b>44,000</b>
98										
99	<b>52374 Inter-Departmental</b>	County Counsel services - Reduced prior year amount by \$20,000		\$						<b>40,000</b>
100										
101	<b>52432 Specialized Services</b>				<i>Previously allocated for FY 2009-10</i>			FY 2009-10 Budget		
102	<b>Contracts</b>									
103										
104	Evaluation	Includes CMEDS Manager allocation		\$	1,111,033		\$	-		
105	Annual Audit	(Same as prior year)					\$	21,000		
106	Communications	- Website Host, development and production of educational & collateral materials for community outreach and public education		\$	150,000		\$	150,000		
107										
108	Technical Writing	(Reduced 4% from prior year)					\$	101,920		
109		- Estimate 25 hours per week from 4 writers for report writing, proofreading and editing of agenda packets, policies, etc.								
110										
111	Special Projects	(Increased 25% from prior year)					\$	75,200		
112		- Estimate 35 hours per week for approx. 50 weeks from two special projects consultants for assistance in specialized contracts								
113										
114	Parent Development Specialist	(increased 30% from prior year)					\$	120,000		
115		- Estimate 30 hours per week for approx. 50 weeks for implementation of new programs and initiatives per Strategic Plan and Parent Development study								
116										
117										
118	Strategic Plan Implementation	(New line item)					\$	30,000		
119		- Estimate 15 hours per week for 15 weeks for services (presentations & reports) of new Strategic Plan								
120										
121	Website Consultant Services	(Same as prior year)					\$	40,000		
122	CMEDS Service Provider	- Increase contract amount for an additional 60 users		\$	227,861		\$	34,380		
123				\$	1,488,894		\$	<b>572,500</b>		
124										
125										
126										
127	<b>52504 Rent/Lease Copy Equip.</b>	Two copiers @ \$705.17 per month for 12 months	(Same as prior year)	\$						<b>8,462</b>
128										
129	<b>52506 Postage Meter Rental</b>	\$309 per quarter for 4 quarters - Increased 3.5% from prior year for inflation		\$						<b>1,236</b>
130										
131	<b>52530 Rent/ Lease Structure</b>	\$15,851.50 per month for 12 months - per lease agreement w/ COLA		\$						<b>190,218</b>
132										
133	<b>52560 Books and Publications</b>	For staff resource center - Reduced \$3,000 from prior year to reflect anticipated expenses		\$						<b>2,000</b>
134										
135	<b>52566 Minor Equipment</b>	Office equipment, chairs, desks etc. - reduced \$61,500 from prior year		\$						<b>15,000</b>
136										
137	<b>52608 Out of County Travel</b>	State required travel for Program Projects & State & Regional Association Meetings.		\$						<b>16,000</b>
138		Reduced \$2,000 from prior year (Registration in account 52622)								

	A	B	C	D	E	F	G	H	J
139									<b>Page 3 of 3</b>
140	<b>52610 Non-travel/In County</b>	Local Meetings	-Community meetings and services for parent and			(Same as prior year)		\$	20,000
141		Childcare Services	provider/contractor outreach			(Same as prior year)		\$	3,000
142		Translation Services				(Same as prior year)		\$	5,000
143								\$	<b>28,000</b>
144									
145	<b>52612 Employee Auto</b>	Programmatic and Fiscal site visits (mileage at the IRS rate of 55¢ per mile) -	Reduced \$2,000 from prior year					\$	<b>5,500</b>
146									
147	<b>52622 Out of County Training &amp; Registration</b>	State required travel for Program Projects; State & Regional Association Meetings.						\$	<b>10,000</b>
148		Same as prior year							
149									
150	<b>52672 Gas/Electricity</b>	Increased 3.5% from prior year for inflation						\$	<b>11,618</b>
151									
152	<b>52704 Purchasing ISF</b>	KidSTART RFP				(Reduced 50% from prior year)		\$	5,000
153		Parent Development RFP's (2 @ \$5,000 each)				(Reduced 50% from prior year)		\$	10,000
154		New RFP				(Increased 50% from prior year)		\$	20,000
155		Consultant RFSQ's				(Reduced 75% from prior year)		\$	5,000
156								\$	<b>40,000</b>
157									
158									
159	<b>52710 Fac. Mgmt / Real Prop ISF</b>	Costs determined by Agency Budget Office (2.77% of lease total)						\$	<b>5,269</b>
160									
161	<b>52721 Network Services ISF</b>	Phone/voicemail & network services - Increased \$7,820 for Video Conferencing System rental & usage						\$	<b>65,625</b>
162									
163	<b>52723 Data Center Services IT ISF</b>	Email services				(Same as prior year)		\$	<b>4,062</b>
164									
165	<b>52732 Desktop Services</b>	Rental and repair of 29 PCs, data jacks and printers				(Same as prior year)		\$	<b>44,312</b>
166									
167	<b>52750 Catalog Items</b>	Upgrades - hardware, software and wireless networking - reduced \$2,000 from prior year						\$	<b>3,000</b>
168									
169	<b>53664 Contributions to Community Projects</b>						<i>Previously allocated for FY 2009-10</i>		FY 2009-10 Budget
170									
171									
172	Community Events							\$	80,000
173	Communications Strategies	- Public education and outreach to 1) raise awareness of importance of children's early development; 2) promote positive parenting practices and behaviors; 3) increase awareness of and access to Commission-funded services						\$	408,400
174									
175									
176									
177	2-1-1 San Diego						\$	1,055,000	\$ -
178	School Readiness Projects						\$	5,854,095	\$ -
179	Innovative Grants							\$	1,000,000
180	CARES Early Learning Workforce Development						\$	2,000,000	\$ -
181	Responsive Funds							\$	3,000,000
182	Healthy Development Services	- Public education and outreach to: 1) increase awareness of and access to Commission-funded health services; and, 2) promote positive parenting practices and behaviors that reduce the need for more complex and costly health services					\$	15,197,600	\$ 400,000
183									
184									
185									
186	Special Needs Demonstration Project						\$	500,000	\$ -
187	Preschool for All Demonstration Project						\$	6,143,000	\$ -
188	Kit for New Parents						\$	687,000	\$ -
189	Healthcare Insurance Access						\$	3,087,538	\$ -
190	Oral Health Education & Treatment						\$	8,487,000	\$ -
191	First 5 for Parents Direct Services						\$	3,422,889	\$ -
192	Parent Development	- Develop and coordinate activities to support: 1) professional development of parent educators; 2) development of a public-private partnership to promote child- & family-friendly business practices; and 3) increase & promote the availability of on-line information for parents						\$	500,000
193									
194									
195									
196									
197	KidSTART	- Pilot and implementation of program					\$	200,000	\$ 2,615,000
198	Community Engagement	-Develop public-private academic partnerships to promote the importance of early childhood development and build awareness and support of strategies that support young children. Includes community outreach activities and educational presentations to community groups, businesses and service organizations.						\$	324,000
199									
200									
201									
202									
203	Community Water Fluoridation	- Grant from The California Endowment						\$	360,000
204	Childhood Obesity Initiative						\$	130,000	\$ -
205	<b>Prior-Year Obligations:</b>								
206		Responsive Funds (AAP & CHIP)						\$	95,207
207		Community Water Fluoridation:							
208		-Capital costs						\$	4,887,544
209		-Other expenses (consultants)						\$	178,507
210							\$	46,764,122	\$ <b>13,848,658</b>
211									