

**First 5 Commission of San Diego
FY 2009-10 Operating Budget**

Item 5 - 1

DRAFT #2

	A	B	C	D	E	F	H	
1	First 5 Commission of San Diego FY 2009-10 Operating Budget							Item 5 - 1
2	*DRAFT #2*							
3								
4								
5	Description	Proposed	Prior-Year	Allocations for Expense		FY 2009-10 Operating	Budget Notes	
6		FY 2009-10 Budget	Encumbrances	in Future Years		Budget (= B+C-D)		
7	Salaries & Benefits	\$ 2,037,375				\$2,037,375	19 FTE & 2.7 Part-Time FTE	
8	San Diego County Overhead	305,606				305,606	15% of labor	
9	Total labor costs per IA	2,342,981				2,342,981		
10								
11								
12	Services & Supplies							
13	Cellular Phone Use	3,156				3,156	Cell phone service	
14	Other Insurance	10,455				10,455	Prop10 Insurance	
15	Memberships	36,790				36,790	State Assoc. & others	
16	Transit Saver Pass	500				500	Bus passes	
17	Office Expense	25,000				25,000	Consumable supplies	
18	Postage	10,000				10,000	Postage / delivery services	
19	Printing	20,000				20,000	Various printing services	
20	Special Expenses	20,000				20,000	Comm. outreach items / MSW Intern	
21	Inter-departmental	30,000				30,000	County Counsel	
22	Specialized Services Contracts	172,230	1,599,928	111,034		1,661,124	Evaluation , Specialists, Planning	
23	Rents & Leases Copy Equipment	8,462				8,462	Copy machine lease	
24	Postage Meter Rental	1,226				1,226	Postage meter rental	
25	Rents & Leases Structures	190,218				190,218	Office lease	
26	Books and Subscriptions	1,000				1,000	Resource library	
27	Minor Equipment	5,000				5,000	Office chairs, desks & other equip.	
28	Out of Cnty Travel/Transp/Lodging	15,000				15,000	Meetings & trainings	
29	Non-travel & In-County Travel	5,000				5,000	Local community meetings	
30	Employee Auto	6,375				6,375	Mileage reimbursement	
31	Out of County Training/Registration	8,300				8,300	Training registration	
32	Gas & Electricity	11,506				11,506	Utilities	
33	Purchasing ISF - (Not Merchandise)	40,000				40,000	Procurement services	
34	Fac. Mgmt.- Real Prop ISF	5,269				5,269	Services for building lease	
35	Network Services IT ISF	59,260				59,260	Phone/voice mail, network services	
36	Data Center Services IT ISF	3,800				3,800	Email service	
37	Desktop Computing	38,230				38,230	PC's & printers / chargeback	
38	Catalog Items	2,500				2,500	IT products	
39	Total Services and Supplies	\$ 729,277	\$ 1,599,928	\$ 111,034		\$2,218,171		
40								
41	Total Operating Expenses	\$ 3,072,258	\$ 1,599,928	\$ 111,034		\$4,561,152		
42								
43	Contributions to Community Projects	\$ 6,014,587	\$ 83,892,599	\$ 6,569,300		\$83,337,886		
44								
45	TOTAL Requested Appropriations	\$ 9,086,845	\$ 85,492,527	\$ 6,680,334		\$87,899,038	Total Operating Budget	
46								
47	Detail follows on Pages 2 through 4							
48	Admin Rate = <u>Operating Expenses (less Evaluation) = F41: \$4,561,152 - (H96: \$1,111,033 + H129: \$262,241)</u> Total Operating Budget						PROJECTED ADMIN RATE: 3.63%	
49								
50								
51								
52	REVENUE							
53	Prop 10					\$32,989,900	Based on 10-Year Plan	
54	School Readiness					2,927,000	State match of 50%	
55	SD Cares					600,000	State match of 20%	
56	Special Needs Demo Match					125,000	State match of 50%	
57	Power of Preschool					1,119,172	State match based on expenses	
58	California Endowment Grant Award					360,000	For Fluoridation expenses	
59	Transfer from Sustainability Fund					49,777,966	Transfer from Sustainability Fund	
60	TOTAL REVENUE					\$87,899,038		
61								

	A	B	C	D	E	F	H
62							
63	Budget Expense Detail by line item						
64							<i>Total Budget</i>
65	52995 Internal Agreement	19 FTE's				\$	1,939,012
66	(Salaries & Benefits paid to	Retirees (3 = 1.1 FTE) & Student Worker (1 = 0.6 FTE)				\$	98,363
67	County of San Diego)	Overhead (15%)				\$	305,606
68		(Reduced 2% from prior year)				\$	2,342,981
69							
70	52068 Cellular Phone Use	Service for 2 cell phones, 2 Blackberries and 1 laptop card (Reduced 17% from prior year)				\$	3,156
71							
72	52132 Other Insurance	Crime Bond Insurance				\$	2,768
73		Special Liability Insurance				\$	7,004
74		Special Property Insurance				\$	683
75		All insurance adjusted 2.5% from prior year amount for inflator				\$	10,455
76							
77	52270 Memberships	Prop 10 State Association				\$	28,915
78		Grantmakers				\$	7,875
79		(Reduced 5% from prior year)				\$	36,790
80							
81	52302 Transit Saver Pass	(Same as prior year)				\$	500
82							
83	52330 Office Expense	Consumable supplies - Reduced 17% from prior year				\$	25,000
84							
85	52332 Postage	Increased \$3,000 from prior year for warehousing & delivery of Commission materials				\$	10,000
86							
87	52334 Printing	Brochures, Reports, Forms - Reduced prior year amount by 33%				\$	20,000
88							
89	52370 Special Expenses	Parent Education Tools (Reduced prior year amount by 55%)				\$	20,000
90							
91	52374 Inter-Departmental	County Counsel services (Reduced prior year amount by 50%)				\$	30,000
92							
93	52432 Specialized Services		<i>Previously Encumbered</i>	<i>Requested</i>			<i>Total</i>
94	Contracts		<i>for FY 2009-10</i>	<i>FY 2009-10 Budget</i>			<i>FY 2009-10 Budget</i>
95							
96	Evaluation	Includes CMEDS Database Management	\$ 1,111,033	\$ -	\$	1,111,033	
97	Annual Audit	(Reduced 15% from prior year)	\$ -	\$ 17,850	\$	17,850	
98	Communications	(Reduced 36% from prior year)	\$ 150,000		\$	150,000	
99		Professional services for planning,					
100		development, implementation and evaluation					
101		of targeted parent and community education					
102		campaigns that connect children to needed					
103		services, and promote family practices that					
104		improve children's health, reducing costs and					
105		the need for direct services. (Potential targets:					
106		prenatal health, oral health prevention.)					
107							
108	Special Projects	(Reduced 50% from prior year)	\$ -	\$ 30,000	\$	30,000	
109		Estimate 14 hours per week for approx 50					
110		weeks for 2 special projects consultants for					
111		review and developing Commission materials,					
112		developing programmatic and fiscal reports					
113		for State-matched projects, oversight and					
114		long-term monitoring of capital projects, and					
115		developing solicitation and contract					
116		documents.					
117							
118	Web-based Parent Development	(Reduced 35% from prior year)	\$ -	\$ 60,000	\$	60,000	
119	Services	Development and implementation of web-					
120		based parent education and development					
121		resources.					
122	Strategic Plan Implementation	(Reduced 73% from prior year)	\$ -	\$ 30,000	\$	30,000	
123		Strategic plan implementation services					
124		(prepare final strategic plan document for					
125		distribution to stakeholders; develop					
126		implementation plan for strategies identified in					
127		new plan)					
128							
129	CMEDS Database Provider	Increase contract amount for additional users	\$ 227,861	\$ 34,380	\$	262,241	
130	Total:	(Reduced 15% from prior year)	\$ 1,488,894	\$ 172,230	\$	1,661,124	
131							

	A	B	C	D	E	F	H
132							
133	52504 Rent/Lease Copy Equip.	Two copiers @ \$705.17 per month for 12 months				(Same as prior year)	\$ 8,462
134							
135	52506 Postage Meter Rental	\$309 per quarter for 4 quarters - Increased 2.5% from prior year for inflator					\$ 1,226
136							
137	52530 Rent/ Lease Structure	\$15,851.50 per month for 12 months - per lease agreement w/ COLA					\$ 190,218
138							
139	52560 Books and Subscriptions	For staff resource center - Reduced 80% from prior year to reflect anticipated expenses					\$ 1,000
140							
141	52566 Minor Equipment	Office equipment, chairs, desks etc. (Reduced 94% from prior year)					\$ 5,000
142							
143	52608 Out of County Travel	State required travel for Program Projects & State & Regional Association Meetings.					\$ 15,000
144		(Reduced 17% from prior year)					
145							
146	52610 Non-travel/In County	Local meetings (provider & SSC), trainings, conferences & symposia (Reduced 82% from prior year)					\$ 5,000
147							
148	52612 Employee Auto	Programmatic and Fiscal site visits (mileage at the IRS rate of 55¢ per mile)					\$ 6,375
149		(Reduced 15% from prior year)					
150							
151	52622 Out of County Training & Registration	State required travel for Program Projects; State & Regional Association Meetings.					\$ 8,300
152		(Reduced 17% from prior year)					
153							
154	52672 Gas/Electricity	Increased 2.5% from prior year for inflation					\$ 11,506
155							
156	52704 Purchasing ISF	Anticipate 8 RFP's per results of Strategic Plan & anticipated support of safety net					\$ 40,000
157		(Reduced 33% from prior year)					
158							
159	52710 Fac. Mgmt / Real Prop ISF	Costs determined by Agency Budget Office (2.77% of lease total)					\$ 5,269
160							
161	52721 Network Services ISF	Phone/voicemail & network services					\$ 59,260
162		(Increased 3% for Video Conferencing System rental & usage)					
163							
164	52723 Data Center Services IT ISF	Email services (Reduced 7% from prior year)					\$ 3,800
165							
166	52732 Desktop Services	Rental and repair of 25 PCs, data jacks and printers (Reduced 14% from prior year)					\$ 38,230
167							
168	52750 Catalog Items	Upgrades - hardware, software and wireless networking (Reduced 50% from prior year)					\$ 2,500
169							
170	53664 Contributions to Community Projects		<i>Previously Encumbered for FY 2009-10</i>	<i>Requested FY 2009-10 Budget</i>		<i>Total FY 2009-10 Budget</i>	
171							
172							
173	Community Events	(Reduced 50% from prior year)	\$ -	\$ 40,000		\$ 40,000	
174		Funding to community partners for materials to support community awareness and education and professional education events directly related to Commission goals and the Strategic Plan.					
175							
176							
177							
178							
179	Parent & Public Education Strategies	(Reduced 66% from prior year)	\$ -	\$ 225,000		\$ * 225,000	
180		Public education and outreach to 1) raise awareness of importance of children's early development; 2) promote positive parenting practices and behaviors; and, 3) increase awareness of and access to Commission-funded services					
181							
182							
183							
184							
185							
186	2-1-1 San Diego		\$ 1,055,000	\$ -		\$ 1,055,000	
187	School Readiness Projects		\$ 5,854,095	\$ -		\$ 5,854,095	
188	CARES Early Learning Workforce Development		\$ 2,000,000	\$ -		\$ 2,000,000	
189	Healthy Development Services	(\$51.6M over 4.5 years; approved 05-02-05 #8)	\$ 15,197,600			\$ 15,197,600	
190		Public education to: 1) increase awareness of and access to Commission-funded health services; and, 2) promote positive parenting practices and behaviors that reduce the need for more complex and costly health services through public service announcements.		\$ 400,000		\$ * 400,000	
191		(Approved as part of the \$51.6M)					
192							
193							
194							
195							
196							
197	Special Needs Demonstration Project		\$ 500,000	\$ -		\$ 500,000	
198	Preschool for All Demonstration Project		\$ 6,143,000	\$ -		\$ 6,143,000	
199	Kit for New Parents		\$ 687,000	\$ -		\$ 687,000	
200	Healthcare Insurance Access		\$ 3,087,538	\$ -		\$ 3,087,538	
201	Oral Health Education & Treatment		\$ 8,487,000	\$ -		\$ 8,487,000	
202	First 5 for Parents Direct Services		\$ 3,422,889	\$ -		\$ 3,422,889	
203	Foster Care Safety Net (\$9M over three years)		\$ 3,000,000	\$ -		\$ 3,000,000	

	A	B	C	D	E	F	H
204							
205	53664 Contributions to	(Continued)		<i>Previously Encumbered</i>		<i>Requested</i>	<i>Total</i>
206	Community Projects			<i>for FY 2009-10</i>		<i>FY 2009-10 Budget</i>	<i>FY 2009-10 Budget</i>
207							
208	Parent Development	Develop and coordinate activities to support:		\$ -		\$ 500,000	\$ 500,000
209		1) professional development of parent					
210		educators; 2) development of a public-private					
211		partnership to promote child- & family-friendly					
212		business practices; and, 3) increase &					
213		promote the availability of on-line information					
214		for parents					
215							
216	KidSTART	Planning, pilot and implementation of program		\$ 200,000		\$ 2,615,000	\$ 2,815,000
217	Community Water Fluoridation	Grant from The California Endowment				\$ 360,000	\$ 360,000
218	Childhood Obesity Initiative			\$ 130,000		\$ -	\$ 130,000
219	First 5 Regional Projects - Southern California Alliance for Learning and Results			\$ -		\$ 30,000	\$ 30,000
220	<i>Subtotal:</i>			<i>\$ 49,764,122</i>		<i>\$ 4,130,000</i>	<i>\$ 53,894,122</i>
221	Projected Roll-Over Encumbrances:						
222		Capital Projects: (3 contracts)		\$ 18,803,043			\$ 18,803,043
223		Community Water Fluoridation: (1 contract)		\$ 3,927,016			\$ 3,927,016
224		Responsive Funds: (4 contracts)		\$ 2,276,478			\$ 2,276,478
225		Other project-length contracts (13):		\$ 2,552,640			\$ 2,552,640
226	<i>Subtotal:</i>			<i>\$ 27,559,177</i>		<i>\$ -</i>	<i>\$ 27,559,177</i>
227	Re-budgeted Items:						
228	(Not part of 10-Year Plan)	Responsive Funds (AAP & CHIP)				\$ 95,207	\$ 95,207
229		Community Water Fluoridation:					
230		-Capital costs				\$ 1,610,873	\$ 1,610,873
231		-Other expenses (consultants)				\$ 178,507	\$ 178,507
232	<i>Subtotal:</i>			<i>\$ -</i>		<i>\$ 1,884,587</i>	<i>\$ 1,884,587</i>
233	Grand Total:			\$ 77,323,299		\$ 6,014,587	\$ 83,337,886
234	* Item is under review by Executive Director						