


	A	B	C	D	E	F	H
1			First 5 Commission of San Diego				
2	FY 2011-12 Operating Budget						
3	Approved 06-13-11; #9						
4	<i>Per approved actions: #3, #4, #5, #7 & #8</i>						
5	Description	Requested FY 2011-12 Budget	Prior-Year Encumbrances for FY 2011-12	FY 2011-12 Operating Budget (= C + E)	Budget Notes		
7	Salaries & Benefits	\$ 2,280,149		\$ 2,280,149	Staff (22.7 FTEs)		
8	HHSa Burden	342,022		\$342,022	Overhead charge (15% of labor)		
9	Total labor costs per IA	2,622,171		2,622,171			
12	Services & Supplies						
13	Cellular Phone Use	3,156		3,156	Cell phone service		
14	Insurance	6,948		6,948	Prop10 Insurance		
15	Memberships	46,951		46,951	State Assoc. & others		
16	Transit Saver Pass	800		800	Transportation passes		
17	Office Expense	18,000		18,000	Consumable supplies		
18	Postage	3,100		3,100	Postage / delivery services		
19	Printing	5,200		5,200	Various printing services		
20	Special Expenses	226,391		226,391	Community Education & FSCA projects		
21	County Counsel	130,000		130,000	County Counsel		
22	Specialized Services Contracts	1,380,420	-	1,380,420	Evaluation, Data System, Audit		
23	Copy Equipment Rental	10,412		10,412	Copy machine lease		
24	Postage Meter Rental	1,100		1,100	Postage meter rental		
25	Rents & Leases Structures	172,264		172,264	Office lease		
26	Books and Subscriptions	1,000		1,000	Resource library		
27	Minor Equipment	2,500		2,500	Office chairs, desks & other equip.		
28	Out of County Travel (Transportation/Lodging)	14,025		14,025	Staff meetings & conferences		
29	Local Community Forums & Staff Development	6,500		6,500	Local community meetings		
30	Staff Mileage	5,795		5,795	Mileage reimbursement		
31	Out of County Training/Registration	1,930		1,930	Training registration		
32	Utilities	11,794		11,794	Gas & Electricity		
33	Purchasing & Contracting	24,000		24,000	Procurement services		
34	Facilities Management (General Services)	4,772		4,772	Services for building lease		
35	Network Services (IT contract)	56,816		56,816	Phone/voice mail, network services		
36	Data Center Services (IT contract)	3,145		3,145	Email service		
37	Desktop Computing (IT contract)	38,771		38,771	PC's & printers / chargeback		
38	Catalog Items (IT contract)	2,500		2,500	IT products		
39	Total Services and Supplies	\$ 2,178,290	\$ -	\$ 2,178,290			
41	Total Operating Expenses	\$ 4,800,461	\$ -	\$ 4,800,461			
43	Contributions to Community Projects	\$ 39,809,715	\$ 8,884,380	\$ 48,694,095			
45	TOTAL Operating Budget	\$ 44,610,176	\$ 8,884,380	\$ 53,494,556			
47	Detail follows on Pages 2 – 3		Note: Excludes encumbrances for future years				
49	Admin Rate = <u>Operating Expenses (less Evaluation)</u> = F41: \$4,800,461 - (H94: \$1,036,250 + H98: \$267,770)				PROJECTED ADMIN RATE: 6.54%		
50	Total Operating Budget						
52	REVENUE						
53	Prop 10 - Tobacco Tax			\$ 31,182,229	Based on 10-Year Plan		
54	First 5 California - Power of Preschool			2,860,000	State match based on expenses		
55	The California Endowment - Community Water Fluoridation Grant			125,000	Fluoridation capital and O&M		
56	Transfer from Sustainability Fund			19,327,327	Transfer from Sustainability Fund		
57	TOTAL REVENUE			\$ 53,494,556			
58	The Commission's vision is that all the children ages 0 through 5 are healthy, are loved and nurtured, and enter school as active learners.						

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59	Budget Expense Detail by Line Item								
60								<i>Total Budget</i>	
61	52995 Internal Agreement	Commission staff salaries & benefits (22.7 FTE's)					\$	2,280,149	
62	(Labor costs paid to County of San Diego - HHSa)	Burden (15%)					\$	342,022	
63		Total Labor Costs					(9.3% increase)	\$ 2,622,171	
64									
65	52068 Cellular Phone Use	Service for cell phones and broadband cards					(no change)	\$ 3,156	
66									
67	52132 Insurance	Crime Bond Insurance					(2.5% increase for inflation)	\$ 946	
68		Special Liability Insurance					(25.0% decrease)	\$ 5,154	
69		Special Property Insurance					(2.5% increase for inflation)	\$ 849	
70		Total Insurance:					(19.4% net decrease)	\$ 6,948	
71									
72	52270 Memberships	Prop 10 State Association					(No change)	\$ 39,263	
73		Grantmakers					(No change)	\$ 7,688	
74		Total Memberships:					(No change)	\$ 46,951	
75									
76	52302 Transit Saver Pass	Staff public transportation usage					(Increased to estimated usage)	\$ 800	
77									
78	52330 Office Expense	Office supplies & products					(28.0% decrease)	\$ 18,000	
79									
80	52332 Postage	Postage and courier services					(55.7% decrease)	\$ 3,100	
81									
82	52334 Printing	Printing services for brochures, reports, forms					(74.0% decrease)	\$ 5,200	
83									
84	52370 Special Expenses	Community Events & Sponsorships					(Increased per community need)	\$ 60,000	
85		First 5 Regional Projects - So. Cal. Alliance for Learning and Results					(No change)	\$ 30,000	
86		Firs 5 California - Healthy Families Program Adjustment					(Per Commission action)	\$ 136,391	
87		Total Special Expenses:						\$ 226,391	
88									
89	52374 County Counsel	County Counsel services					(Per Commission action)	\$ 130,000	
90									
91	52432 Specialized Services Contracts						<i>Previously Encumbered for FY 2011-12</i>	<i>Requested FY 2011-12 Budget</i>	<i>Total FY 2011-12 Budget</i>
92									
93									
94	Evaluation	Includes CMEDS Database Management, preschool evaluation project					\$ -	\$ 1,036,250	\$ 1,036,250
95									
96									
97									
98	Contract Management and Evaluation Data System (CMEDS) Database Provider						\$ -	\$ 267,770	\$ 267,770
99	Annual Audit						\$ -	\$ 16,400	\$ 16,400
100	Parent & Public Education Coordination	Professional services for implementation of targeted parent and community education campaigns that connect children to needed services and promote family practices that improve children's health and development, reducing the need for direct services. Focus of campaigns will be on 1) Oral Health; and 2) Positive Parenting.					\$ -	\$ 60,000	\$ 60,000
101									
102									
103									
104									
105									
106									
107									
108	Total Specialized Services Contracts:					(25.5% decrease)	\$ -	\$ 1,380,420	\$ 1,380,420
109									
110	52504 Copy Equipment Rental	Rental services for two copiers and cost of copies					(No change)	\$ 10,412	
111									
112	52506 Postage Meter Rental	Meter rental for mailings					(24.4% increase)	\$ 1,100	
113									
114	52530 Rent/ Lease Structure	Office lease per contract agreement					(9.4% decrease)	\$ 172,264	
115									
116	52560 Books and Subscriptions	For staff resource center in professional literature					(No change)	\$ 1,000	
117									
118	52566 Minor Equipment	Office equipment & furnishings					(16.7% decrease)	\$ 2,500	
119									
120	52608 Out of County Travel	Required travel for First 5 California state-matched programs, First 5 Association, and regional meetings and conferences.					(No change)	\$ 14,025	
121									
122									
123	52610 Local Community Forums & Staff Development	Local community outreach forums and staff development (meetings, trainings, and conferences)					(30.0% increase)	\$ 6,500	
124									
125									
126	52612 Staff Mileage	Program and fiscal site visits (mileage at approved IRS rate)					(No change)	\$ 5,795	
127									

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128								
129	52622 Out of County Training & Registration	State & regional association meetings and conferences				(75.0% decrease)	\$	1,930
130								
131								
132	52672 Utilities	Gas & electricity				(No change)	\$	11,794
133								
134	52704 Purchasing & Contracting	Anticipate services for 4 RFP's for Strategic Plan initiatives				(33.3% decrease)	\$	24,000
135								
136								
137	52710 Facilities Mgmt (Gen. Services)	Costs determined by General Services (2.77% of lease total)				(9.4% decrease)	\$	4,772
138								
139	52721 Network Services	IT contract; Phone, voicemail, data jacks & network services				(5.6% increase)	\$	56,816
140								
141								
142	52723 Data Center Services	IT contract; Email services				(No change)	\$	3,145
143								
144	52732 Desktop Services	IT contract; Rental and service of PCs, laptops, and printers				(No change)	\$	38,771
145								
146	52750 Catalog Items	IT contract; Upgrades - hardware, software and wireless networking				(No change)	\$	2,500
147								
148	53664 Contributions to Community Projects							
149								
150								
151	HEALTH	Healthy Development					\$	13,000,000
152	\$20,141,670	KidSTART					\$	1,200,000
153		Oral Health					\$	2,600,000
154		Community Water Fluoridation:						
155		-Re-budgeted from FY 10-11 : (includes funds from The California Endowment and interest earned as of 31-MAR-11)						
156		-Capital costs					\$	2,342,124
157		-Other expenses (consultants)					\$	258,046
158		Projected roll-over encumbrances	\$	741,500			\$	741,500
159								
160	LEARNING	Preschool for All					\$	12,000,000
161	\$12,529,103	Projected roll-over encumbrances	\$	529,103			\$	529,103
162								
163	COMMUNITY	Information & Referral					\$	700,000
164	\$950,000	Parent & Public Education	\$	-			\$	250,000
165								
166	FAMILY	Kit for New Parents					\$	500,000
167	\$3,604,000	Foster Care Safety Net (DSEP)	\$	2,331,283			\$	3,000,000
168		Projected roll-over encumbrances	\$	104,000			\$	104,000
169								
170	EMERGING / CRITICAL NEEDS	Emerging / Critical Needs	\$	720,000			\$	6,290,828
171	\$7,010,828							
172								
173	CAPITAL PROJECTS	Capital Projects (all roll-over encumbrances)	\$	4,458,494			\$	4,458,494
174	\$4,458,494							
175								
176	Total:		\$	8,884,380	\$	39,809,715	\$	48,694,095