

MEETING OF THE FIRST 5 COMMISSION OF SAN DIEGO

August 17, 2009

2:00 p.m. – 4:00 p.m.

County Administration Center

1600 Pacific Highway, Room 358

San Diego, CA 92101

AGENDA

ITEM	SUBJECT
A	Roll Call and Introductions
B Action	Approval of the Minutes of the Meeting of the First 5 Commission of San Diego – June 29, 2009. Supporting Documents
C	Opportunity for Public Comments Items not on the Agenda – Limit two minutes per speaker. (<i>Request to Speak</i> slips for this item or any other item on the agenda must be submitted to Commission staff prior to the meeting being called to order.)
D	Commissioner Recusal Reminder All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.
E Action	Consent Calendar The Commission will vote on any action items not pulled for discussion by Commissioners or members of the public.
1 Public Hearing Action	Strategic Plan for 2010 - 2015 Supporting Document The Commission is asked to approve the Strategic Plan covering the period of 2010 to 2015.
2 Public Hearing Action	10-Year Long Range Financial Spending Plan Supporting Document The Commission is asked to approve an updated 10-year Long Range Financial Spending Plan.
3 Action	Policy Updates Supporting Document The Commission will be asked to approve updates to the Responsive and Innovative grants policies that affect eligibility criteria for the grants.

<p style="text-align: center;">4 Action</p>	<p>Appointment of the Commission's Secretary</p> <p>The Commission will be asked to elect a new Secretary for 2009.</p>
<p style="text-align: center;">5 Action</p>	<p>TPAC Appointments Supporting Document</p> <p>The Commission will be asked to approve new appointments to TPAC.</p>
<p style="text-align: center;">6 Information</p>	<p>First 5 Commission Ordinance Change Update Supporting Document</p> <p>Information will be provided to inform the Commission on the status of the staff's recommendations for updating the First 5 Commission Ordinance.</p>
<p style="text-align: center;">7 Information</p>	<p>Finance Committee Report Supporting Document</p> <p>This is a standing agenda item report of the Finance Committee's activities.</p>
<p style="text-align: center;">8 Information</p>	<p>Executive Director Monthly Report Supporting Document</p> <p>This is a standing agenda item report from the Interim Executive Director.</p>
<p style="text-align: center;">9</p>	<p>Future Agenda Items</p> <ul style="list-style-type: none"> ▶ Recommended changes to the First 5 Commission Ordinance ▶ Approval of the 5-year Allocation Plan
<p style="text-align: center;">10</p>	<p>Adjourn to Closed Session PUBLIC EMPLOYEE APPOINTMENT Title: Executive Director</p>

<p>1 Public Hearing Action</p>	<p>Strategic Plan for 2010 - 2015 Supporting Document</p> <p>Overview: The Commission's current five-year strategic plan covers the period July 2004 – June 2009. The new strategic plan will guide Commission investments and decisions from the fiscal year 2009-2010 through June 2015.</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none"> 1) Open the Public Hearing. 2) Receive public comments. 3) Close the Public Hearing. 4) Approve the Strategic Plan for 2010 – 2015. <p>Fiscal Impact: None.</p>	<p>Interim Executive Director Zinser</p> <p>Carolyn Verheyen, MIG, Inc.</p> <p>Paul Harder, Harder + Company Community Research</p>
<p>2 Public Hearing Action</p>	<p>10-Year Long Range Financial Spending Plan Supporting Documents</p> <p>Overview: The Commission approved a 10-year version of the Long Range Financial Plan in March 2009. This revised plan contains changes resulting from new revenue and expenditure projections.</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none"> 1) Open the Public Hearing. 2) Receive public comments. 3) Close the Public Hearing. 4) Approve the 10-Year Long Range Financial Spending Plan. <p>Fiscal Impact: Approval of the Long Range Financial Spending Plan will set the estimated spending limits for the next 10 fiscal years through FY 2019/20.</p>	<p>Interim Executive Director Zinser</p> <p>Martin Cherry Operations Manager</p>
<p>3 Action</p>	<p>Policy Updates Supporting Documents</p> <p>Overview: At its meeting on July 29, 2009, the Commission approved updates to four policies. In response to public comment, staff has reexamined two policies: Innovative Grant Funds (F5C-010) and Responsive Fund Requests (F5C-016). Staff recommends language changes that clarify the eligibility criteria for the two programs.</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none"> 1) Adopt the recommended revisions to Commission Policies: F5C-010 Policy for 	<p>Martin Cherry Operations Manager</p>

	<p>Innovative Grant Funds, and F5C-016 Responsive Fund Requests.</p> <p>Fiscal Impact: None</p>	
<p>4 Action</p>	<p>Appointment of the Commission's Secretary</p> <p>Overview: On June 29, 2009 the Commission accepted Sandra McBrayer as a member of the First 5 Commission.</p> <p>Chairwoman Jacob has nominated Sandra McBrayer to serve as the Secretary of the Commission for the remainder of the 2009 calendar year.</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none"> 1) Accept Chairwoman Jacob's nomination of Commissioner Sandra McBrayer to serve as the Secretary of the Commission for the remainder of the 2009 calendar year. <p>Fiscal Impact: None</p>	<p>Interim Executive Director Zinser</p> <p>Martin Cherry Operations Manager</p>
<p>5 Action</p>	<p>TPAC Appointments Supporting Document</p> <p>Overview: According to the Commission's Bylaws, each member of the Board of Supervisors appoints a Technical Professional Advisory Committee (TPAC) member to serve for a period of two years, beginning in even numbered years. Recent changes in the bylaws have created vacancies in several of the Board of Supervisors appointee positions whose terms would have ended in December 2009. Staff recommends that the new members be appointed to complete the current term and serve a subsequent two-year term to end in December 2011.</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none"> 1) Approve the appointment of Mr. Robert P. Yarris, District 2 and Mr. Jim Farley, District 5 to TPAC for the period of September 2009 through December 2011. <p>Fiscal Impact: None</p>	<p>Interim Executive Director Zinser</p> <p>Lauren Chin, Community Engagement & Planning Manager</p>
<p>6 Information</p>	<p>First 5 Commission Ordinance Change Update</p> <p>Overview: At the June 29, 2009 meeting of the First 5 Commission of San Diego, staff was directed to review County Administrative Ordinance Article III Section 84.100 that addresses the Commission, its structure and operations,</p>	<p>Interim Executive Director Zinser</p>

	<p>and report back with suggestions on needed changes. Staff review has identified several areas to be addressed, including:</p> <ul style="list-style-type: none"> • Adding specificity to the language on conflict of interest; • Clarifying Commissioner terms of service; and • Adding language to address the reporting relationship and responsibilities of the Commission and Board of Supervisors. <p>As staff was conducting the review, the First 5 Association of California took on the task of developing a set of consistent conflict of interest protocols for use, consideration and adoption by the County Commissions. This review will be conducted in conjunction with the County Counsel Association of California and with active participation by the local Office of County Counsel.</p> <p>Staff recommends that any proposed changes to the Ordinance consider and capitalize on this statewide effort when the draft statewide protocols are completed. At that time, staff will review the documents and provide a comprehensive set of final recommendations for consideration by the Commission.</p> <p>Staff Recommendation: None. For information only.</p> <p>Fiscal Impact: None</p>	<p>Martin Cherry Operations Manager</p>
<p>7 Information</p>	<p>Finance Committee Report Supporting Document</p> <p>This is a standing agenda item report of the Finance Committee's activities.</p> <p>Overview: The Finance Committee met on July 28, 2009. This item updates the Commission on the status and activities of the Finance Committee.</p> <p>Staff Recommendation: None. For information only.</p> <p>Fiscal Impact: None</p>	<p>Martin Cherry Operations Manager</p>
<p>8 Information</p>	<p>Executive Director Monthly Report Supporting Document</p> <p>Overview: The Commission will be given an update on the State Budget and impacts on Prop 10 funds.</p> <p>A written status report of Commission activities is in the agenda packet for this meeting.</p>	<p>Interim Executive Director Zinser</p>

	<p>Staff Recommendation: None. For information only.</p> <p>Fiscal Impact: None.</p>	
9	<p>Future Agenda Items</p> <ul style="list-style-type: none"> ➤ Recommended changes to the First 5 Commission Ordinance ➤ Approval of the 5-year Allocation Plan 	<p>Chairwoman Jacob</p>
10	<p>Adjourn to Closed Session PUBLIC EMPLOYEE APPOINTMENT Title: Executive Director</p>	<p>Chairwoman Jacob</p>