

MEETING OF THE FIRST 5 COMMISSION OF SAN DIEGO

September 11, 2009

2:00 p.m. – 4:00 p.m.

**County Administration Center
1600 Pacific Highway, Room 358
San Diego, CA 92101**

AGENDA

ITEM	SUBJECT
A	Roll Call and Introductions
B Action	Approval of the Minutes of the Meeting of the First 5 Commission of San Diego – August 17, 2009. Supporting Documents
C	Opportunity for Public Comments Items not on the Agenda – Limit two minutes per speaker. (<i>Request to Speak</i> slips for this item or any other item on the agenda must be submitted to Commission staff prior to the meeting being called to order.)
D	Commissioner Recusal Reminder All Commissioners are reminded to recuse themselves from voting on any agenda item that has a real or perceived conflict of interest.
E Action	Consent Calendar The Commission will vote on any action items not pulled for discussion by Commissioners or members of the public.
1 Action	5-year Program Allocation Plan Supporting Document The Commission is asked to approve a 5-year Program Allocation Plan for FY 2010-11 to FY 2014-15.
2 Action	Recommended Changes to Policy F5C – 009 Supplantation Supporting Document The Commission is asked to approve changes to the Supplantation policy.
3 Action	KidSTART Center Funding Supporting Document The Commission is asked to approve funding for the implementation of a San Diego KidSTART (Screening, Triage, Assessment, Referral and Treatment) Center.

<p style="text-align: center;">4 Action</p>	<p>TPAC Appointment Supporting Document</p> <p>The Commission is asked to approve an appointment to TPAC.</p>
<p style="text-align: center;">5 Action</p>	<p>Oral Health Project – Release of Solicitation Supporting Document</p> <p>Staff is requesting approval of the funding amount and release of a competitive solicitation for Oral Health Services.</p>
<p style="text-align: center;">6 Action</p>	<p>Emerging Critical Needs Supporting Document</p> <p>The Commission is asked to approve funding for three Critical Emerging Needs projects that cover FY 2009-10 to FY 2011-12.</p>
<p style="text-align: center;">7 Information</p>	<p>Executive Director Monthly Report Supporting Document</p> <p>This is a standing agenda item report from the Interim Executive Director.</p>
<p style="text-align: center;">8</p>	<p>Future Agenda Items</p> <ul style="list-style-type: none"> ▶ Approval of the CPA audit for FY 2008 – 09. ▶ Approval of the State Annual Report. ▶ Approval of the solicitation request for the Health and Development Project.

**1
Action**

5-Year Program Allocation Plan

Supporting Document

Overview:

The Commission approved a 10-year Long Range Financial Spending Plan in August 2009. This plan takes the amounts approved in the 10-year plan for fiscal years 2009 -10 to 2014 - 15 and allocates the funding into a 5-Year Program Allocation Plan under 5 areas:

1. Health
2. Learning
3. Community
4. Family
5. Emerging Critical Needs

Additionally, the plan includes \$3.9 million from the Sustainability Fund to be added to the current fiscal year budget for Emerging Critical Needs. A total of \$2.1 million will be added from the \$2.6 million allocation for KidSTART budgeted for FY 2009-10. The KidSTART procurement process will begin later this year and the full year of funding is not required.

Staff Recommendation:

- 1) Approve the 5-Year Program Allocation Plan.
- 2) Approve a budget adjustment to the current FY 2009-10 budget to add \$3.9 million for Emerging Critical Needs from the Sustainability Fund.
- 3) Authorize \$2.1 million of budgeted appropriations for KidSTART this year to be used for Emerging Critical Needs making this line item \$6.0 million in the budget.

Fiscal Impact:

Approval of the 5-Year Allocation Plan will set the estimated spending limits for program funding for the next 5 fiscal years through FY 2014-15. It will also amend the current year budget to add \$3.9 million in appropriations from the Sustainability Fund for Emerging Critical Needs and transfer \$2.1 million from the KidSTART line item to Emerging Critical Needs. The approved 10-Year Financial Spending Plan reflects the reduction of \$3.9 million from the Sustainability Fund.

**Interim Executive
Director Zinser**

**Martin Cherry
Operations
Manager**

**2
Action**

**Recommended Changes to Policy F5C- 009
Supplantation**

Supporting Document

Overview:

Commission staff has reviewed the supplantation policy and is recommending changes to the policy that will provide the Commission with greater flexibility in responding to emerging and emergency community needs.

Staff Recommendation:

- 1) Adopt the updated Commission Policy on Supplantation F5C-009.
- 2) Set the sunset review date of September 2012.

Fiscal Impact:

None

**Interim Executive
Director Zinser**

**Martin Cherry
Operations
Manager**

**3
Action**

KidSTART Center Funding
Supporting Document

Overview:

The Commission is asked to approve funding for HHS Child Welfare Services (CWS) to pilot and implement a San Diego KidSTART Center project. KidSTART is a focused, comprehensive system to identify, assess and treat the most challenging children at the earliest age possible, when that treatment can be most effective and cost-efficient. Currently, \$200,000 is being utilized for KidSTART planning. CWS is requesting up to \$500,000 for FY 2009-10 to implement the KidSTART Center and \$4.5 million over 5 additional option years for a total request of up to \$5.0 million dollars.

Staff Recommendation:

- 1) Find that the allocation is consistent with the Commission's Strategic Plan, furthers the support and improvement of early childhood development within the county and provides a public benefit.
- 2) Authorize the Executive Director or her designee to negotiate and execute a funding agreement with HHS, Child Welfare Services for up to \$5.0 million project length budget for FY 2009-10 through FY 2014-15 for the KidSTART Program. Approval of this request will encumber funds up to \$500,000 for FY 2009-10 and, and obligate funds for five additional option years:
 - o up to \$1,200,000 will be approved for FY 2010-11 from that year's budget;
 - o up to \$1,200,000 will be approved for FY 2011-12 from that year's budget;
 - o up to \$900,000 will be approved for FY 2012-13 from that year's budget;
 - o up to \$700,000 will be approved for FY 2013-14 from that year's budget;
 - o up to \$500,000 will be approved for FY 2014-15 from that year's budget.
- 3) Funding will be treated as project length budgeting as each option year is authorized allowing prior year funding not spent to be rolled over to the current year.

Fiscal Impact:

Up to \$500,000 will be allocated from the KidSTART line in the approved FY 2009-10 budget. Additionally, \$4,500,000 will be obligated (per above) from the FY 2010-11 to FY 2014-15 budgets.

**Interim Executive
Director Zinser**

**Randall Marks
Health Projects
Manager**

<p>4 Action</p>	<p>TPAC Appointments Supporting Document</p> <p>Overview: According to the Commission's Bylaws, each member of the Board of Supervisors appoints a Technical Professional Advisory Committee (TPAC) member to serve for a period of two years, beginning in even numbered years. Recent changes in the bylaws have created vacancies in several of the Board of Supervisors appointee positions whose terms would have ended in December 2009. Staff recommends that the new members be appointed to complete the current term and serve a subsequent two-year term to end in December 2011.</p> <p>Staff Recommendation:</p> <ol style="list-style-type: none">1) Approve the appointment of Ms. Martha Trevisan, District 3 to TPAC for the period of September 2009 through December 2011. <p>Fiscal Impact: None</p>	<p>Interim Executive Director Zinser</p> <p>Lauren Chin Community Engagement & Planning Manager</p>
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**5
Action**

Oral Health Project Solicitation

Supporting Document

Overview:

The Commission's Strategic Plan 2010-15 supports "*comprehensive dental services for children and pregnant women.*" Since 2005, the Commission's Oral Health Initiative (OHI) has been a cornerstone for a comprehensive system of dental care for young children and pregnant women. OHI seeks to improve the oral health of children and pregnant women through dental care coordination, direct patient care, increased provider and community capacity to address young children's oral health. The current contract is set to end on June 30, 2010. In order to sustain continuity of service, staff is requesting the authority to release a competitive solicitation for OHI and the approval of up to \$13 M for a five year multi-year contract (FY 2010-11 through FY 2014-15).

Staff Recommendation:

- 1) Find that contracting services for an Oral Health Initiative countywide coordinator is consistent with the Commission's Strategic Plan, furthers the promotion of a child's healthy physical and emotional development.
- 2) Authorize the Executive Director to work with the County Director of Purchasing and Contracting, to release a competitive solicitation for countywide coordination of the Oral Health Initiative.
- 3) Approve up to \$13M for a five-year, multi-year contract for FY 2010-11 through FY 2014-15 from the Commission's allocations for the Oral Health Initiative. Authorize a project length budget and contract for the OHI countywide coordinator.

Fiscal Impact:

Up to \$13 million for FY 2010-11 through FY 2014-15 from the Commission's allocations for the Oral Health Initiative. These funds were approved in the 5 Year Program Allocation Plan. The annual contract amount is up to \$2.6 million.

**Interim Executive
Director Zinser**

**Randall Marks
Health Projects
Manager**

**Charissa Hines
Health Projects
Coordinator**

**6
Action**

Emerging Critical Needs

Supporting Document

Overview:

The Commission will be asked to approve the allocation of up to \$3,923,290 from the current year budget and up to \$6.0 million from future years to address emerging critical needs due to the current economic situation.

Staff Recommendation:

- 1) Find that the proposed grant activities are consistent with the Commission's Strategic Plan, further the support and improvement of early childhood development within the County and provide a public benefit.
- 2) Approve and award up to \$203,290 for FY 2009-10 to the County of San Diego, Health and Human Services Agency, Public Health Services for the Black Infant Health Program. And authorize the Commission's Executive Director or her designee to negotiate and execute the funding agreement with the County of San Diego, Health and Human Services Agency, Public Health Services.
- 3) Approve and award up to \$720,000 for FY 2009-10 to the San Diego Unified School District for the San Diego Adolescent Pregnancy and Parenting Program. And authorize the Commission's Executive Director or her designee to negotiate and execute the contract with the San Diego Unified School District.
- 4) Approve and award up to \$3,000,000 for FY 2009-10 to the County of San Diego, Health and Human Services Agency, Child Welfare Services for the Early Childhood Welfare Project. Approval of this request will encumber funds for FY 2009-10 and obligate funds for two additional option years: up to \$3,000,000 will be approved for FY 2010-11 from that year's budget, and up to \$3,000,000 will be approved for FY 2011-12 from that year's budget for a potential total of up to \$9,000,000 over three years. The need to fund this effort will be reassessed on an annual basis. Funding will be treated as project length budgeting as each option year is approved allowing unspent prior year funding to be rolled over to the current year. And authorize the Commission's Executive Director or her designee to negotiate and execute the funding agreement with the County of San Diego, Health and Human Services Agency, Child Welfare Services.

Fiscal Impact:

A total of up to \$3,923,290 will be allocated from the Emerging Critical Needs line item in the approved FY 2009-10 budget. Additionally, \$3,000,000 will be

**Interim Executive
Director Zinser**

**Lynn Eldred,
Program and
Evaluation
Manager**

	obligated from the FY 2010-11 budget, and \$3,000,000 will be obligated from the FY 2011-12 budget for the continued support of the CWS Early Childhood Welfare Services Project. If approved, the balance of Emerging Critical Needs Funds will be \$2,076,710 for FY 2009-10.	
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**7
Information**

Executive Director Monthly Report

Supporting Document

Overview:

The Commission will be given an update on the State Budget and impacts on Prop 10 funds.

A written status report of Commission activities is in the agenda packet for this meeting.

Staff Recommendation:

None. For information only.

Fiscal Impact: None.

**Interim Executive
Director Zinser**

8

Future Agenda Items

- ▶ Approval of the CPA audit for FY 2008 – 09.
- ▶ Approval of the State Annual Report.
- ▶ Approval of the solicitation request for the Health and Development Project.

**Chairwoman
Jacob**