

# First 5 Commission of San Diego

---

**Subject: Communication of Financial Condition Policy**

Policy Number: F5C-018

Effective Date: March 8, 2010

Page 1 of 1

---

## **Purpose**

To establish a policy with respect to communicating the financial condition of the First 5 Commission of San Diego (Commission).

## **Background**

The enactment of AB 109 and SB 35 amended the Health and Safety Code Section 130151 to require every County First 5 Commission to have policies and practices with respect to communicating its financial condition.

## **Policy**

The First 5 Commission of San Diego County shall communicate its financial condition to the public on a quarterly basis at a minimum. Additionally, the Commission will undergo an annual audit that meets the guidelines of the First 5 Commission of California.

## **Procedures**

- A. On a minimum of a quarterly basis, the Finance Committee will provide an up-to-date Balance Sheet, Revenue & Expenditure Statement and Fund Balance Report at a public meeting of the First 5 Commission of San Diego County.
- B. The First 5 Commission of San Diego will be audited on an annual basis by an independent CPA firm. The audit will meet the requirements of the First 5 Commission of California. The results of this audit will be presented to the Finance Committee and Commission as soon as practical after the audit has been completed.
- C. It is the intention that the Commission's Finance Committee will approve the financial reports and annual audit prior to submission to the Commission.

Sunset Review: March 2013

Approved:

April 2, 2007  
Date

15  
Commission Item No.

March 8, 2010  
Date

5  
Commission Item No.